

Why a Roadmap?

A clear 90-day plan reduces downtime, tightens security, and aligns tech to budget and mission.

Now→
Next→
Later



Day 0-14: Rapid Assessment

Quick scan, no disruption

- Inventory devices, apps, data flows
- Map risks: backups, MFA, patching
- Compliance gap check:
 HIPAA | FERPA | PCI | CJIS

Deliverable: Scorecard

+ priority heatmap



Day 15-30: Stabilize the

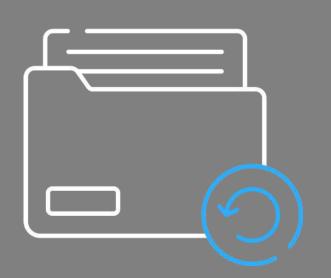


Lock the doors & fix the leaks

- Enable MFA + conditional access
- Patch critical systems
- Verify backup integrity + test restores
- Standardize help desk
 SLAs



Day 31-45: Secure & Comply



Make auditors smile

- Role-based access & least privilege
- Email security & phishing training
- Log retention & alerting
- Policy pack: AUP, incident response, vendor risk





Day 46-60: Cloud & Collaboration

Work from anywhere—safely

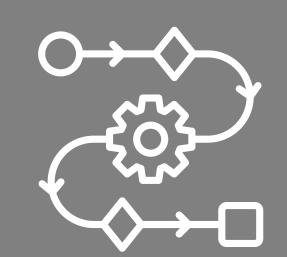


- Right-size Microsoft 365 licensing
- OneDrive/SharePoint structure with data labels
- Teams/Zoom governance
- Encrypted file sharing for external partners





Day 61-75: Automate the Busywork



Give time back to your team

- Power Automate for onboarding/offboarding
- Forms → Approvals →
 SharePoint
- Ticket triage automation
- First Copilot pilot (securely controlled)



Day 76-90: Measure & Optimize



Prove it works

- KPIs: MTTR, ticket volume, patch compliance, backup success
- Monthly report + exec summary
- Quarterly roadmap refresh + budget forecast



What You'll See

Fast wins + foundations set

- Fewer "all-hands" emergencies
- Clear compliance evidence
- Happier staff & fewer repeat tickets
- Predictable spend (no surprise fires)



Let's Build Your Map

↑ North Side
←West Side
↓ South Side

by your side EINTIVITY technology solutions